

Application for Certification to the CodeMark Programme and Scope and Nature of Works Agreement (SNoW)

<u>Information about the Certificate Holder</u>			
Company Details	Name of the Business		
Authorised person	Name:		
	Position:		
	Ph:	Fax	Email
Physical Address	Address:		
	Suburb/City	Post Code	
Financial Contact	Name:		
	Position:		
	Ph:	Fax	Email
Mailing Address	Address:		
	Suburb/City	Postcode	
<u>Information about your product or system</u>			
Product/System Name (incl. Registered/Trademarked Names)			
Description of the product or system, including the purpose or intended use and suitable applications under which the product/system may be used			
Components of product or system <ul style="list-style-type: none"> • model numbers • identification numbers 			
Which New Zealand Building Code Performance Clauses apply to product or system?	<i>PLEASE COMPLETE "CodeMark Building Code Clause and Technical Information Guidance Table" supplied with this application</i>		
History of the product or system; Is the product or system in use? Detail the in-service history.			

Means of compliance i.e. <ul style="list-style-type: none"> Standards complied with Tests Appraisals carried out on the product Evidence of compliance 		
Other products or systems that directly interact with the product or may affect performance.		
Limitations for the product or its application.		
Critical Locations		
Head Office (Evaluation On-site location)	(i.e. where are key staff responsible for the compliance to CodeMark located?)	
Please list any other relevant locations e.g. Manufacturing plants, warehousing facilities, off-site production		
Information about the Manufacturer – if different from above (add more components as required)		
Component 1	Product Name	
	Description or identification	
	Name of the Business	
	Street Address	
	Suburb/City/County	Postcode
	Contact	Position
	Quality Control Systems (i.e. ISO9001)	
Component 2	Product Name	
	Description or identification	
	Name of the Business	
	Street Address	
	Suburb/City/County	Postcode
	Contact	Position
	Quality Control Systems (i.e. ISO9001)	

<u>Installation Information</u>			
Who installs the product/system?			
Please identify the sites for AsureQuality to evaluate installation.			
<u>Consultant Information</u>			
Was a consultant used in the preparation of systems /manuals/ procedures/internal audits etc.?	(if yes please provide details)		
<u>Additional information</u>			
<u>Application fee (as per signed proposal)</u>			
Total fee ex GST	<u>\$NZ</u>	<u>GST</u>	<u>Total fee</u>

Company Declaration

I understand I am applying for Certification to the CodeMark Scheme

I agree to carry out my operations in accordance with AsureQuality Terms and Conditions and the CodeMark Scheme Rules and accept, in the event of infringements, implementation of measures as referred to in the documents.

I understand that in order to maintain certification to the CodeMark Scheme, it is necessary to be audited at the frequency specified by the CodeMark Scheme by AsureQuality. After each audit I will be given an audit report that will detail any areas that need to be addressed within a specified timeframe.

I agree to have information shared between AsureQuality and MBIE on any non-compliances incurred and not closed out.

AsureQuality will be notified in writing of any significant changes in management or operational activities e.g. change in Product Quality Plan This may require additional auditing to verify continued compliance to the standard.

I agree to pay the costs associated with certification including any applicable fees and/or levies.

I agree to pay any additional fees incurred where further information or audit follow-up is required to close out non-conformances identified at the audit. Any applicable charges will be discussed during the audit close out meeting.

By signing below, the applicant acknowledges that:

The Certificate of Conformity is registered in accordance with a Trans-Tasman scheme managed in Australia by the ABCB and New Zealand by the MBIE (DBH).

The MBIE (DBH) does not make any representations, warranties or guarantees, and accepts no legal liability whatsoever arising from or connected to, the accuracy, reliability, currency or completeness of any material contained within the Certificate; and

The MBIE (DBH) disclaims to the extent permitted by law, all liability (including negligence) for claims of losses, expenses, damages and costs arising as a result of the use of the product(s) referred to in the Certificate.

The decision to award certification will be made independently by AsureQuality, following a detailed technical review of the evaluation report.

Signed			
For Company:		Date:	
For AsureQuality		Date:	
Scope of Work: AsureQuality will assess the operations against the standard(s) indicated above and specified in this Business/Company's Application for Registration. Assessments will be carried out in accordance with AsureQuality's accreditation/recognition against these Standards.			

Please send completed form to:
 AsureQuality Ltd
 PO Box 4127
 Mt Maunganui South
 Attention: Business Development Manager Forestry
 Email: allen.fraser@asurequality.com

For AsureQuality use only

- a) Has a written acknowledgement of the application been sent to the customer (& filed)?
Yes No
- b) Have the AQ Terms and Conditions of Certification been supplied to the customer?
Yes No
- c) Have the AQ Standard Terms and Conditions of Business been supplied to the customer?
Yes No
- d) Have requirements for certification been provided to the organisation?
Yes No
- e) Are the requirements for certification clearly defined and understood?
Yes No
- f) Confirm that the requested Scope and Nature of Work (SNOW) is within AsureQuality's capability and that AsureQuality has the ability to provide the requested service?
Yes No
- g) Are there any unresolved differences in understanding between AsureQuality and the applicant?
Yes No
- h) Are there any other factors to consider? (e.g. conflicts of interest, safety conditions, other)
Yes No (Please detail)

Name: _____

Signature/Date: _____